Listing of FTEs and Functions, Organization, and Management

Position Title	FTE paid with grant	Major Duties as related to grant activities
Program Director I	.67	Oversight of all areas of program administration
Program Manager II	.67	Oversight of fiscal, vendor unit and information services unit, and audit activities
Application Systems Analyst II	1.00	Coordination of Crossroads testing and release management
Application Systems Analyst I	.86	Oversight of information services unit, including customer service desk
User Support Analyst	2.71	Staff customer service desk and support user acceptance testing
Business Manager	.94	Grants management, federal reporting, team lead
Administrative Officer I	.67	Provides purchasing support for the WIC Program
Administrative Officer I	2.00	Provides assistance for Grants management, contracts, and federal reporting
Program Manager I	1.00	Manages Vendor Unit activities
Program Coordinator II	0.67	Provides administrative support to Section management and special projects
Program Coordinator IV	1.00	Completes vendor compliance buy investigations.
Program Coordinator IV	3.00	Coordinates local agency vendor activities, including annual training, completes local WIC agency reviews/monitoring analysis, prepares and analyzes vendor data including Federally required reports, performs eWIC vendor-related activities and assists with coordination of the Farmers' Market Nutrition Program.
Finance and Business Compliance Analyst II (Auditor)	1.00	Conducts inventory audits on WIC vendors; coordinates all activities associated with WIC vendor compliance investigations and investigates participant fraud.
Administrative Specialist I	1.00	Performs administrative activities pertaining to WIC vendor compliance investigations.
Administrative Specialist I	1.00	Provides administrative support to vendor and information services units
Human Service Planner/Evaluator II (Vendor Compliance Officer)	1.00	Gathers and analyzes program data to make recommendations leveraged to adhere to/improve vendor management practices, policies and procedures
Program Manager I	1.00	Oversight of the WIC Nutrition Services Unit, WIC policy, program monitoring, and training of local WIC agencies
Public Health Epidemiologist I	1.00	Coordination of nutrition surveillance system, preparation and analysis of special reports
Program Manager I	1.00	Supervises regional nutrition consultants, provides technical assistance and training to local WIC agencies, completes local WIC agency monitoring

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Nutrition Program Consultant – Regional Nutrition Consultant	6.00	Provides technical assistance and training to local WIC agencies, completes local WIC agency monitoring.
Nutrition Program Consultant	1.00	Assures translation of WIC policy into WIC management information system, provides training to local WIC
Program Manager I	1.00	Supervises training, nutrition education, and outreach team, coordinates all local WIC agency training, outreach activities, development and provision of client education
Nutrition Program Consultant	4.00	Coordinates local WIC agency training, outreach activities, development, and provision of client education materials, completes local WIC agency monitoring
Program Manager I	1.00	Supervises the WIC policy and Quality Assurance team, coordinates development of WIC policy and monitoring
Nutrition Program Consultant	4.00	Develops WIC policy, completes local WIC agency monitoring, provides training to local WIC agencies
Program Manager I	1.00	Serves as state breastfeeding coordinator, develops WIC breastfeeding policy, provides training to local WIC
Nutrition Program Consultant	1.00	Manages breastfeeding peer counselor program. Completes local WIC agency monitoring.
Administrative Specialist II	1.00	Provides administrative support to WIC Nutrition Services Unit
Administrative Specialist I	1.00	Provides administrative support to WIC Nutrition Services Unit
Inventory Associate I	.85	Disseminates materials to local WIC agencies
Business Services Coordinator I	.66	Coordinates Section accounts payable
Total Existing FTEs	45.7	

Proposed Additional Position Titles	FTE to be paid with grant funds	Major Duties as related to grant activities
Total Proposed FTEs	0.00	